

# TUNEFIND

## BOARD OF DIRECTOR MEETING MINUTES

Wednesday, August 12, 2009, 11:45 am to 12:30 pm (Pacific Standard Time)  
1890 W. Slauson Ave. (Pollo Campero®), Los Angeles

Mitsuru Kido announced the opening of the meeting.  
Present: Mario Araujo, Mitsuru Kido, Teresa Level

### Personnel :

Recruitment of more members of the Board of Directors (candidates):  
Professor Luciane B. Moreira, Curitiba - Brazil (in progress)  
Professor Donald Busarow, Springfield - Ohio (in progress)

### Review of Current Progress :

Mitsuru Kido report: Progress was slow for the last several months due to reading a pile of newspapers and cleaning-up books and converting documents into PDF, while the expansions of data both Contemporary and Classic music in parallel are going on nowadays daily.

- CLASSIC MUSIC : The data expansion is on going, including Scores and Playback Sound Clips.
- CONTEMPORARY MUSIC : The data expansion just started (text only). Juke boxes at local casual restaurants and browsing around in local record shops are very useful in addition to public libraries.
- FUNDRAISING & GRANT : Need more work.

The way of data updates was discussed. On contrary to the current moderated data update system, there is a way like **Wikipedia.org** where all Web users can participate editing and writing the articles and their contents freely. Mitsuru wanted to continue the current moderated data update system for strict data format, while Mario suggested more links, Teresa appeared more participation on data subject. Mitsuru commented that although there are data update request links at Contemporary music, TuneFind seldom received an update request from an user by this link. Therefore, so far, until the data becomes widely known and will become a substantial quality, the current moderated system may go on.

### FUNDRAISING & GRANT : Details

So far this year the preparation of grant inquiry letter to 25 States, about 400 pieces, is going on. Since Foundation Center's Database moved to Excel format, the preparation of mailing address formatting became a fairly easy task. For example, 12 digits barcode preparation from Excel data became a fairly feasible step by simple PERL programming, (the barcode are necessary for Business Mailing).

At present, major work has shifted to the content of the letter, will have more informative or pleasant content as the reader goes through.

=> More Graphics such as Animal illustration. Possibly working together with an illustrator in Netherlands was shown.

Since Mitsuru is working on the draft, and Mario said he wants to see when the draft takes a shape. Mitsuru states he will follow through.

**TUNEFIND Language Study Groups :** Currently various informal ways of study are going on daily. According to Mitsuru the iPOD helps a lot, which serves as a handy audio tool. Mitsuru participates "Deutschekurs" at First German United Methodist Church in Glendale.

**TUNEFIND Cooking Study Groups :** Mitsuru is actively engaging with this activity with help from his church. Further expansion to other area in Los Angeles is also expected and desired. Mitsuru expresses to learn to make "enchiladas" from Teresa.

**Minor Subject :**

- Teresa's signature.
- TuneFind's email system moved from static POP3 server to Web-based Webmail system. Mario Araujo made possible the introduction and the maintenance of this Webmail system.

**webmail.tunefind.org** (Horde, 11/2008 -> 9/2009 ) then,  
**mail.tunefind.org/webmail** (SquirrelMail, 9/2009 -> present ).

**Adjournment:**

There was no more subject to discuss and the meeting was adjourned.

Written by Mitsuru Kido, November 2009

Revised by Teresa Level, December 1, 2009

A handwritten signature in cursive script, appearing to read "Teresa Level". The signature is written in black ink on a white background.

Teresa Level  
Secretary, TuneFind