

Agenda

TuneFind Committee Meeting

Friday, February 15, 2002, 6:30 P.M.

**2354 West 31st Street
Los Angeles, CA 90018**

TIME: 6:30 to 8:30 P.M.

1. Executive's Report
 - a. CA FTB-3500 (CA State Tax Exemption Application) was filed on 01-21-2002.
 - b. Collecting pictures and acquisition of permission from copyright holders (for the Newsletter). Luis Armstrong - done; Johann Sebastian Bach - copyright permission letter was sent (Koehlers Verlagsgesellschaft), cover picture acquisition (not asked yet).
 - c. Drafting of an initial letter to 70 + α Foundations, I am writing a generic letter. I may contact Rebecca Roy (Director of Corporate Giving, TownHall, Los Angeles) for advice. When it will be responded positively, I will contact each Foundation differently according to each one's priority and desire.
 - d. Finalizing a draft of Newsletter into 3 to 4 pieces of leaflets (topic by topic). And they will be printed preliminary 100 copies by Digital Printing technique (Docu-Tech) at Pasadena City College (PCC) around February 25. These will be single color, and will have space for Foundation's name or logo, and will be included with the above.
 - e. Recruiting more Board of Directors (we have room up to 12 persons by the Bylaws).
 - f. A form CT-1 should be filed at California Attorney General office. CT stands for Charitable Trust.

DISCUSSION

If time is up (8:30), stop there. The rest will be postponed to the next time.

1. About a draft of initial generic letter. How about three signatures of committee members together?
2. Planning of an opening celebration at the re-opening Jefferson public library (this committee + Ron Prescott, Danny Williams or family (neighbor) + alpha).